

**BYLAWS
OF
THE NORTH AMERICA CHAPTER
OF
THE INDIAN SCHOOL OF MINES ALUMNI ASSOCIATION**

BYLAW 1 – DEFINITION

1.1 In these bylaws unless there is anything repugnant in the subject of context:

- 1) ‘Chapter’ means the North America Chapter of the Indian School of Mines Alumni Association.
- 2) ‘School’ means the Indian School of Mines, Dhanbad, Bihar, India.
- 3) ‘Director’ means the Director of the School.
- 4) The ‘Association’ means the School Alumni Association.
- 5) ‘Member’ means a member of the Chapter.
- 6) ‘Executive Committee’ means the Executive Committee of the Chapter.
- 7) ‘Chairman’ means Chairman of the Chapter.
- 8) ‘Vice-Chairman’ means Vice-Chairman of the Chapter.
- 9) ‘Secretary’ means Secretary of the Chapter.
- 10) ‘Assistant Secretary’ means Assistant Secretary of the Chapter.
- 11) ‘Treasurer’ means Treasurer of the Chapter.

BYLAW 2 – NAME AND AFFILIATION

2.1 This organization shall be known as :

THE NORTH AMERICA CHAPTER OF THE INDIAN SCHOOL OF MINES ALUMNI ASSOCIATION
and as “ISMAANA” in abbreviated form.

2.2 (1) The Chapter is formed in pursuance of the Article 7-1 of the constitution of the Association.

(2) The Chapter shall be a body incorporated as well as affiliated to the Association.

BYLAW 3 – OBJECTIVES

3.1 (1) The objectives of the Chapter are:

- (i) To enable the School alumni to keep in touch with the School and with each other.
- (ii) To promote and foster esprit-de-corps amongst the past and present students and the teachers of the school.
- (iii) To contribute towards furtherance of science and technology relating to the academic activities at the School in India as well as at the Chapter in North America.

(2) The Chapter is formed and shall be operated exclusively for educational, charitable and scientific purposes.

BYLAW 4 – MEMBERSHIP

4.1 The Chapter shall consist of Members and Associate Members.

(1) Member

Every person who has received a graduate or post-graduate diploma or degree from the School or any person who had been in the teaching body of the School shall become a Member on payment of annual dues.

(2) Associate Member

Any person who is not eligible as a Member may be elected as an Associate Member upon making application provided:

- (i) He / she maintains a bonafide interest in fulfilling the objectives of the Chapter,
- (ii) He / she is recommended by at least two Members for acceptance to the Chapter,
- (iii) He / she pay the annual dues with the application.

BYLAW 5 - GENERAL BODY AND EXECUTIVE COMMITTEE

5.1 General Body

The general body of the Chapter shall consist of all Members of the Chapter and Associate Members in good standing.

5.2 Executive Committee

The Executive Committee shall consist of:

- (1) the Chairman
- (2) the Vice-Chairman
- (3) the Secretary
- (4) the Assistant Secretary
- (5) the Treasurer
- (6) Six (6) Board Members

5.3 Duties and Responsibilities of the Executive Committee

The Executive Committee or any member of the Executive Committee shall cooperate with the Association and shall perform in good faith the duties in keeping with the objectives of the Chapter.

(1) Chairman

The Chairman shall supervise all activities of the Chapter and, with the consent of the Executive Committee, appoint all Chapter representatives.

(2) Secretary

The Secretary shall:

- (i) Notify the Members in advance of the incoming events of the Chapter,
- (ii) Arrange for location of periodic get-together and for business meetings,
- (iii) Inform the Members of the outcome of the meetings,
- (iv) Provide the Members with copies of the Bylaws and any amendments to these.

(3) Treasurer

The Treasurer shall:

- (i) With the consent of the Chairman and Secretary, establish one checking and one savings account,
- (ii) Keep all the funds paid to the Chapter in appropriate accounts,
- (iii) Pay all the valid bills of the Chapter,

- (iv) Maintain accurate and current financial records and report them to the General Body of the Chapter annually.

(4) **Vice-Chairman**

The Vice-Chairman shall assist the Chairman and stand in for the Chairman, when the Chairman is not available.

(5) **Assistant Secretary**

The Assistant Secretary shall assist the Secretary and stand in for the Secretary, when the Secretary is not available.

(6) **Board Members**

The six (6) Board Members shall act as advisors and counselors to the Chapter and shall participate in all meetings and discussions relating to the Chapter.

BYLAW 6 – TENURE OF THE EXECUTIVE COMMITTEE

6.1 The Executive Committee Members shall not remain in office for more than three years without seeking re-election. Elections for all positions on the Executive Committee will be held simultaneously every three years.

- (1) In the event of any office falling vacant the Executive Committee shall nominate any suitable Member to hold the office thus fallen vacant for the remainder of its term.

6.2 The Chairman of the outgoing Executive Committee will be elected automatically to the incoming Board for one three-year term. All other members of the Executive Committee will seek election.

BYLAW 7 – FUNDS AND ACCOUNTS

7.1 Income

The income of the Chapter shall consist of:

- (1) Annual subscription from its Members, as established from time to time by the Executive Committee.
- (2) Donations, gifts and advertisement revenue.

7.2 Expenditure

- (1) No part of the net earnings of the Chapter shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the Chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in BYLAW 3 hereof. No substantial part of the activities of the Chapter shall be the carrying on of propaganda, or otherwise attempting to influence legislation and the Chapter shall not participate in, or intervene in (including the publishing and distribution of statements) any political campaign on behalf of any candidate for public office.
- (2) NOTWITHSTANDING any other provision of these Bylaws, the Chapter shall not carry on any activities not permitted to be carried out on (a) by an organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

BYLAW 8 – AMENDMENTS

8.1 The Bylaws or any part of it may be amended by a simple majority of the votes cast by the Members of Chapter.

BYLAW 9 – Dissolution of the Chapter

- 9.1 If, for any reason, it is required to dissolve the Chapter it will require a minimum of two-thirds vote of the returned ballots on that issue. Upon the dissolution of the Chapter, the Executive Committee shall, after paying or making provisions for the payment of all of the liabilities of the Chapter, dispose of all of the assets of the Chapter exclusively for the purposes of the Chapter in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Executive Committee shall determine.